

Terms & Conditions

Students of SMDC are expected to:

- Attend classes regularly
- Attend all classes leading up to an examination, competition or performance
- Behave in a manner appropriate to a group learning environment
- Show respect toward the teachers and other members of the group
- Arrive before the start time for class
- Be dressed in school uniform ready at the commencement of class
- Wear the correct school uniform
- Be neatly groomed with shoulder length or longer hair tied back in a ponytail or ballet bun
- Jewellery should not be worn at class, concerts, performances or exams
- Mobile phones are to be switched off while class is in progress and left in the student's dance bag.

Fee Payments:

- Must follow the FEE STRUCTURE as set out by SMDC accounts.
- Can be paid by EFT, cash or cheque. Cheques can be posted to our PO address or cash / cheques can be handed into class in a clearly marked sealed envelope.
- "Early Bird" discounts apply until the last day before the commencement of the next term ONLY.
- Standard Class Fees must be received by the school by week 3 of the current term.
- Parents need to accept that their child will be asked to leave the class if fees are not paid according to SMDC fee structure.
- Accept that SMDC will recover unpaid fees via a debt collector and/or VCAT.

Students are not permitted to leave the studio without:

- A parent or carer
- Permission of a parent or carer, or
- The knowledge of a representative of SMDC.
- If another person is collecting a student in place of a carer, advice must be given to the representative of SMDC at the commencement of class.

Medical Conditions:

- Illness includes child obesity and anorexia according to the Royal Children's Hospital guidelines.
- Children diagnosed with ADD must register this with the school to ensure an individual program can be put in place.
- Children with special needs are welcome however a 'helper teacher' may be required for that child at an extra cost to the parent.

Viewing of classes is restricted to:

- A new student's first class
- Open days were listed
- Prospective students (prior arrangements must be made with the class teacher)

Parents please:

- Text/email the school to arrange an appointment to discuss any issues that may arise, rather than approach the teacher during class time.
- Collect students promptly at the end of class.
- Smoking is not permitted in or around the studios.
-

Enrolment is confirmed upon the return of the completed/signed (hard copy – pages 1 and 2) "Enrolment Form" and correct fee payment.